

**EASTLEIGH COLLEGE BOARD & STRATEGIC  
PLANNING/TRAINING EVENT  
WEDNESDAY 17 SEPTEMBER 2014 AT 1400 HRS  
TO BE HELD AT CLEANSING SERVICE GROUP HEAD OFFICE, FAREHAM, PO15 5TT  
(please note venue and timing)**

**AGENDA**

**PART ONE – BOARD MEETING**

	<b>Initial</b>	<b>Ref</b>	<b>Page</b>	<b>Time</b>
<b>1</b>	<b>Governors' meeting time without SMT</b>			
<b>2</b>	<b>Membership and Board matters</b>			10 mins
	a)	Resignation of Chris Davis	PQ	
	b)	Board endorsement - appointment of Clerk – Chris Davis	PQ	
	i	Apologies	PS	
	ii	Declaration of interests	PS	
		- Governors are reminded that it is their duty to declare any interest, financial or otherwise in any item on the agenda.		
	iii	Minutes of last meeting held on 2 July 2014	PQ	1
	iv	Matters arising	PQ	
	v	Appointment of Deputy Chief Executive (Director of Teaching & Learning) - Katy Quinn – Board to ratify	PQ	8
	vi	Review of Board's Terms of Reference & KPI's and Committee population	PS	10
	vii	Remuneration Committee Terms of Reference	PS	17
	viii	Reduction of number of student governors from three to two	PS	
	ix	Sabbatical for Warren Scarr	PQ	
	x	Appointment of Chair of Audit	PS	
<b>3</b>	<b>Monthly Governors' Report – July 2014</b>			15 mins
	i	Safeguarding update	JE	
	ii	Equality & Diversity update	JE	
	iii	Financial aspects	RJ	
<b>4</b>	<b>To receive</b>			
	i	Revised Lloyds Bank loan facility	RJ	19 5 mins
	ii	Health & Safety annual report 2013/14	RJ	21 5 mins
	iii	Safeguarding/Child Protection annual report 2013/14	JE	25 5 mins
<b>5</b>	<b>To approve</b>			
		Major Redevelopment Project (Solent LEP capital grant) -	JE/RJ	25 mins
	i	Project appraisal		31
	ii	Risk analysis		36
	<b>REFRESHMENT BREAK</b>			10 mins
	<b>PART TWO – STRATEGIC PLANNING/TRAINING EVENT</b>			
<b>6</b>	<b>Discussion on strategic direction for the future</b>			
				PQ/JE

## **7 Date of next meeting**

**Wednesday 10 December 2014, 1700 hrs**

To be preceded by meeting of Eastleigh College Ltd

Governors' Monthly Report including safeguarding & E&D updates  
Review committee terms of reference  
Annual report on Learner Voice  
Approve financial statements 2013-14  
Annual Audit Committee report  
Internal Audit Annual Report 2013-14  
External Audit Management Report  
Curriculum Strategy  
Annual Equality & Diversity Report  
Equality & Diversity Strategy – to approve  
Student Governors' Strategic Issues  
Clerk's Item – declassifying confidential items  
Governor Risk Management Board  
Review Annual Awards event  
Staff bonus (B.21.14 ii b)  
Revenue & capital budget 2014/15 – progress against critical success factors (B.21.14 i)